

Please complete this form when requesting to travel overseas during a recognised holiday period.

Instructions on how to apply

1. The form must be submitted no later than two weeks prior to your departure date.
2. You are required to attach a copy of your confirmed flight ticket/itinerary.
3. UTS direct students should seek confirmation from UTS.
4. This form must be signed by the parent/legal guardian.
5. Please attach a copy of your parent/legal guardian's passport signature page.

Please note: You will receive email confirmation from the UTS Insearch Student Accommodation Team regarding the status of your application.

Section 1: Student Details

Student ID

Family name

Given name

Date of birth

Email

Australian mobile number

Accommodation provider name (please tick ✓) Australian Homestay Network Global Experience Homestay Australia Special Host Urbanest

Course of study

Would you like to keep your room? (please tick ✓) Yes No

If yes, you will be required to pay half of your rent for the period you are on holiday.

Section 2: Travel Details

Complete flight details

Departure date (from Sydney) Time

Arrival city

Flight number

Parent/legal guardian's phone number

How are you travelling to the airport? (please tick ✓) UTS Insearch approved transportation service Taxi Train Other (please specify)

Arrival date (to Sydney) Time

Flight number

How are you travelling to your accommodation? (please tick ✓) UTS Insearch approved transportation service Taxi Train Other (please specify)

Email your completed form with all supporting documents to: accommodation@insearch.edu.au

Parent or Legal Guardian Declaration

I hereby confirm my child will be under my care during this period and any changes to the travel plans will be communicated immediately to the Student Accommodation Team via accommodation@insearch.edu.au or +61 2 9218 8614. I understand that failing to inform UTS Insearch of any changes in holiday plans may impact my child's visa. To keep the approved accommodation room during the holiday period, half of the rent must be paid for a minimum of seven days.

Parent/legal guardian's name

Parent/legal guardian's signature
(as per passport)

Signed date

Email your completed form with all supporting documents to: accommodation@insearch.edu.au